

St. Paul Boulevard Fire District
Minutes of the 1242th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
September 29, 2025

The meeting was called to order at 5:00 PM by Chairperson Skelton.

Attendance:

Chairperson Skelton, Commissioner Shafer, Commissioner Gartland, Commissioner Wise, Commissioner Weaver, Secretary/ Treasurer Zubrzycki, Chief Stavalone, Asst. Business Manger Ben Skelton, Deputy Treasurer Sienkiewicz and Battalion Chief Christian, Lieutenant Mackaravitz and Firefighter Metcalfe, Reddy, Rhoney.

Excused: Commissioner Shafer

Pledge: The pledge of allegiance was led by Commissioner Wise.

Public Appearances: None.

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:

The minutes of August 25, 2025, meetings have been distributed previously and are in the Board members' folders. Chairperson Skelton moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Skelton asked for a motion to approve the minutes. A motion was made by Commissioner Gartland and second by Commissioner Weaver to approve the minutes of August 25, 2025. This motion was carried 4-0.

Correspondence and Petitions:

Incoming:

- Anonymous letter HERE – acknowledge receipt of letter, letter inquired to if district was following proper zoning procedures, discussion followed that confirmed district has followed, to this point and will continue to do so, and will follow all required notifications and procedures in the future.

Outgoing:

- None

Chief's Report:

Chief Stavalone reported on the following items:

- 1,504 calls year-to-date. On September 27th, St. Paul responded to a call for a 2-year-old male on a tracheotomy device not conscious or breathing with a nurse on scene performing CPR. When the crew arrived on scene, they took over CPR and the nurse on scene applied a respiratory device. Proper equipment was handled, and the patient was transferred to ambulance after vitals were stabilized. Chief Stavalone request approval to

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send Battalion Chief McMahon to Battalion Chief Boot Camp in Florida, to be paid for by funds from this year's training budget, not to exceed \$3,000. The motion was made by Commissioner Wise and seconded by Chairperson Skelton. This motion passed 4-0. Cancer screenings have been completed. Inquires to Verizon were made regarding moving the cell tower to another area on the property. The cost of this would be between \$150,000 and \$200,000, and Verizon will be investigating potential cuts to these costs. The operations trailer for Christa Construction will need electricity, electricity costs are quoted from \$3,525.00 to \$4,500.00. A motion was made to connect electricity and temporary meter not to exceed the cost of \$4,000.00. A motion was made by Commissioner Wise and seconded by Commissioner Weaver.

Report of the Attorney: No Report.

Report of Secretary: No Report

Communications & Information Technology: No Report

Apparatus, Equipment & Insurance:

Commissioner Wise reported on the following items:

- Communications with Bulldog Apparatus regarding small apparatus.
- \$97,000 offer to sell or trade in existing 158 in event that St. Paul moves forward with the Bulldog Apparatus deals. A motion was requested to move forward with this offer. A motion was made by Commissioner Gartland and seconded by Commissioner Weaver. This motion was carried 4-0. A permissive referendum will be published.

Personnel: No Report

Strategic and Long-Term Planning and Research: No Report

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Building & Grounds:

Commissioner Weaver reported on the following items.

- Town of Irondequoit has confirmed that the sewer repairs should be completed by Friday, October 3rd, at the latest.

Building Master Plan and Long-Term Planning:

Commissioner Gartland reported on the following items.

- Marathon Engineering completed collecting soil samples, which are to be recorded and sent to Passero Architecture.
- Due to the conclusion of the permissive referendum for the training building, mid-October Passero will send out bids for the construction of the building.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #17 and abstract #18 to be approved for payment (copy filed with these minutes).

The total expenses for the month were \$510,107.55. Notable expenses for this month to bring to the Board's attention were \$18,400.00 to Passero Architecture for conceptual designs and \$15,200.00 to Foundation Design for foundation soil samples.

The Treasurer also reviewed the income revenue for the month which totaled \$15,626.30 which included \$14,422.63 from NY Class interest earned. Also \$1,086.85 revenue from Cell Tower rental income.

After a review of the abstracts by the Treasurer and with the Board's review, a motion by Commissioner Wise and seconded by Commissioner Weaver to approve the bills after proper auditing by the Board was carried 4-0.

Old Business

- CDs invested in 3-month terms at 4.2% will come due soon, and upon expiration longer-term CDs will be investigated to compare return rates.

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New Business:

- A motion was requested for the approval of the 2026 budget. The motion was made by Commissioner Gartland and seconded by Commissioner Wise. This motion was carried 4-0. A legal notice will be posted for the budget, and a notice will also be posted on the district website.

Executive Session:

Chairperson Skelton then moved the meeting to an Executive Session for a personnel matter. The Executive Session started at 6:09 pm. This Executive Session was terminated at 6:16 pm.

Adjournment:

There being no further business, the September 29, 2025, meeting was moved for adjournment by Commissioner Weaver and second by Commissioner Gartland at 6:16 pm. Motion was carried 4-0.

Respectfully submitted,
Ben Skelton
Asst. Business Manger