

St. Paul Boulevard Fire District
Minutes of the 1243th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
October 27, 2025

The meeting was called to order at 5:00 PM by Chairperson Skelton.

Attendance:

Chairperson Skelton, Commissioner Shafer, Commissioner Gartland, Commissioner Wise, Commissioner Weaver, Secretary/ Treasurer Zubrzycki, Chief Stavalone, Asst. Business Manger Ben Skelton, Deputy Treasurer Sienkiewicz and Battalion Chief Christian, Lieutenant Mackaravitz, Lieutenant MTO O’Neal and Firefighters Rhoney, Metcalfe, Reddy.

Excused: None

Pledge: The pledge of allegiance was led by Commissioner Wise.

Public Appearances: None.

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:

The minutes of September 29, 2025, meetings have been distributed previously and are in the Board members’ folders. Chairperson Skelton moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Skelton asked for a motion to approve the minutes. A motion was made by Commissioner Shafer and second by Commissioner Gartland to approve the minutes of September 29, 2025. This motion was carried 5-0.

Correspondence and Petitions:

Incoming: No Report

Outgoing: No Report

Chief’s Report:

Chief Stavalone reported on the following items:

- 1648 calls year to date. St. Paul responded to a call for an 8-year-old having cardiac health complications. The crew responded quickly and thoroughly on scene. Lieutenant Allen attended FLIPs training in New York City. Progress has been made on the building committee and updates should be soon to come. Chief Stavalone requested a motion to purchase a Red Alert kiosk system for \$3,495.00 for dispatch services. Additionally, this will allow for better member accountability, call responses, training and ride time for volunteers, as well as LOSAP and meeting attendance. This will come out of the IT/Software budget. This motion was made by Commissioner Shafer and seconded by Commissioner Wise. This motion was carried 5-0.

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Report of the Attorney: No Report.

Report of Secretary: No Report

Communications & Information Technology: No Report

Apparatus, Equipment & Insurance:

Commissioner Wise reported on the following items:

- A permissive referendum will be issued tomorrow, October 28th, to sell engine 158 to the St. Paul Boulevard Fire Association. Approval by the association was granted for the purchase of a replacement apparatus for the amount of \$400,000 from the association's funds in addition to the \$100,000 from the pending sale of engine 158. A motion was made by Commissioner Shafer and seconded by Commissioner Gartland. This motion was carried 5-0.

Personnel: No Report

Strategic and Long-Term Planning and Research: No Report

Building & Grounds: No Report

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Building Master Plan and Long-Term Planning:

Commissioner Gartland reported on the following items.

- First conceptual plans have been created for additions to the current building. Conceptual designs for a new build in addition to cost estimates of such project are also in the works.
- The Pole Barn project has been delayed in going out to bid due to soil sample results. Timeline aspirations are to have the project out to bid by the conclusion of this upcoming month, however further updates will follow.
- Asbestos investigation will take place next week.
- Chairperson Skelton, Chief Stavalone and Treasurer/Secretary Zubrzycki met with St. Paul's attorney to discuss language in contracts with Christa Construction.
- NYS All Electric Law may affect firehouse build requirements, and further investigation will be made into this.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #19 and abstract #20 to be approved for payment (copy filed with these minutes).

The total expenses for the month were \$672,842.18. Notable expenses for this month to bring to the Board's attention were \$436,969.00 to Firematic Supply Company for the prepayment of apparatus chassis and \$19,045.98 to NYS Insurance Fund for Audit Premium Adjustment.

The Treasurer also reviewed the income revenue for the month which totaled \$56,098.11 which included \$42,350.18 revenue from 3-month CD's. Also \$1,086.85 revenue from Cell Phone Tower Rental.

After a review of the abstracts by the Treasurer and with the Board's review, a motion by Commissioner Shafer and seconded by Commissioner Weaver to approve the bills after proper auditing by the Board was carried 5-0.

Old Business

- Meetings with Workfit Medical will be had to inquire about physical assessments for members to be completed through Workfit.

New Business:

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- One-month CDs will be utilized moving forward to take advantage of updated interest rates.
- Treasurer/Secretary Zubrzycki presented a resolution to the board for The Board of Fire Commissioners of St. Paul Boulevard Fire District to override real property tax cap for the 2026 Budget. This resolution was passed 5-0 and was approved by the Board of Fire Commissioners.
- Treasurer/Secretary Zubrzycki presented a resolution to the board for The Board of Fire Commissioners of St. Paul Boulevard Fire District to approve Final Budget for 2026 that exceeds real property tax cap. This resolution was passed 5-0 and was approved by the Board of Fire Commissioners.
- The following individuals were nominated for the Board of Elections Committee for the District Elections: Jim Turner, Peter Nashburn, Ruthanne Campbell, and Katha Patasin. A motion was requested to approve these individuals. A motion was made by Commissioner Shafer and seconded by Commissioner Weaver. Per pervious years District Elections, \$100 stipend will be paid to each member of the Board of Elections Committee.
- Voting hours for the District Elections will be from 3:00pm through 9:00pm, and a public notice will be sent out to relay this further.
- 457 Plans will be reviewed and potentially adjusted according to the account advisor's recommendation.
- Vision and Medical Insurance Renewals will take place in the month of November.

Executive Session:

Chairperson Skelton then moved the meeting to an Executive Session for a personnel matter. The Executive Session started at 5:43pm. This Executive Session was terminated at 5:49pm.

Adjournment:

There being no further business, the October 27, 2025, meeting was moved for adjournment by Commissioner Wise and second by Commissioner Gartland at 5:52pm. Motion was carried 5-0.

Respectfully submitted,
Ben Skelton
Asst. Business Manger

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**RESOLUTION #1
OF THE BOARD OF FIRE COMMISSIONERS ST. PAUL BOULEVARD FIRE
DISTRICT TO OVERRIDE REAL PROPERTY TAX CAP FOR THE 2026 BUDGET**

WHEREAS, the Board of Fire Commissioners of the St. Paul Boulevard Fire District must adopt a proposed budget for 2025 and estimate of fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the St. Paul Boulevard Fire District held the annual fire district budget hearing on notice to the public on October 21, 2025, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 21, 2025, at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district and fire department for fiscal year 2026 cannot be supported by a budget that would comply with the real property tax cap established pursuant to Section 3-c of the General Municipal Law as the proposed budget for 2026 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2.00% increase in said tax levy: and

WHEREAS, Section 3-c of the General Municipal Law provides as follows: A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2026 budget only in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2.00% increase in said tax levy and result in a final annual fire district budget in the amount of \$ 7,138,889.00.*

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

*Chairperson Shafer Aye
Commissioner Gartland Aye
Chairperson Skelton Aye
Commissioner Wise Aye
Commissioner Weaver Aye*

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This resolution passed 5-0 and was approved by the Board of Fire Commissioners of the St. Paul Blvd. Fire District on October 27, 2025. The resolution was thereupon duly declared to have been adopted.

*By order of the Board of Fire Commissioners
St. Paul Boulevard Fire District
Igor Zubrzycki, Secretary / Treasurer*

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**RESOLUTION #2
OF THE BOARD OF FIRE COMMISSIONERS ST. PAUL BOULEVARD FIRE
DISTRICT TO APPROVE FINAL BUDGET FOR 2026 THAT EXCEEDS REAL
PROPERTY TAX CAP**

***WHEREAS**, the Board of Fire Commissioners of the St. Paul Boulevard Fire District must adopt a proposed budget for 2026 and estimate of fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and*

***WHEREAS**, the Board of Fire Commissioners of the St. Paul Boulevard Fire District held the annual fire district budget hearing on notice to the public on October 21, 2025, and*

***WHEREAS**, the Board has considered the proposed budget and comments received on the proposed budget on October 21, 2025, at said budget hearing, and*

***WHEREAS**, the Board has determined that that financial needs of the fire district and fire department for fiscal year 2026 cannot be supported by a budget that would comply with the real property tax cap established pursuant to Section 3-c of the General Municipal Law as the proposed budget for 2026 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2.00 % increase in said tax levy: and*

***WHEREAS**, Section 3-c of the General Municipal Law provides as follows: A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.*

***WHEREAS**, previously at this meeting this Board of Fire Commissioners passed a resolution to override the real property tax cap for the 2026 Budget.*

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners hereby approves the Final Budget for the St. Paul Boulevard Fire District for 2026 attached hereto and made a part hereof in the amount of \$ 7,138,889.00.*

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

*Chairperson Shafer Aye
Commissioner Gartland Aye
Chairperson Skelton Aye
Commissioner Wise Aye*

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Commissioner Weaver Aye

This resolution passed 5-0 and was approved by the Board of Fire Commissioners of the St. Paul Blvd. Fire District on October 27, 2025. The resolution was thereupon duly declared to have been adopted.

*By order of the Board of Fire Commissioners
St. Paul Boulevard Fire District
Igor Zubrzycki, Secretary / Treasurer*

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NOTICE OF PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN *that the Board of Fire Commissioners of the St. Paul Boulevard Fire District in the Town of Irondequoit, Monroe County, New York, at a meeting held on the 27th day of October 2025, duly adopted the following Resolution, subject to a permissive referendum.*

RESOLUTION

A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF THE ST. PAUL BOULEVARD FIRE DISTRICT, TOWN OF IRONDEQUOIT, MONROE COUNTY, NEW YORK, TO AUTHORIZE THE SALE OF THE 2014 INTERNATIONAL FIRE RESCUE TRUCK TO THE ST. PAUL BOULEVARD FIRE ASSOCIATION.

WHEREAS, *The 2014 International Fire Rescue apparatus was originally purchased by the St. Paul Boulevard Fire Association and then the ownership was transferred to the St. Paul Boulevard Fire District for \$1.*

WHEREAS, *The St. Paul Boulevard Fire District operated and insured such said fire apparatus for 11 years.*

WHEREAS, *by the Board of Fire Commissioners of the St. Paul Boulevard Fire District in the Town of Irondequoit, Monroe County, New York have determined that the 2014 International Rescue apparatus ownership will be transferred back to the St. Paul Boulevard Fire Association for \$1 so that it can be used by the association in part payment of a new Rescue apparatus purchase.*

WHEREAS, *When the new apparatus is purchased / received by the St. Paul Boulevard Fire Association the ownership will be transferred to the district for \$1 and then the new rescue apparatus will be insured and operated by the St. Paul Boulevard Fire District.*

THEREFORE, BE IT RESOLVED, *the Board of Fire Commissioners of the St. Paul Boulevard Fire District in the Town of Irondequoit, Monroe County, New York pursuant to the Local Finance Law of the State of New York, and Town Law Section 176, Subparagraph 23 to authorize the sale of the 2014 International Fire Rescue truck for \$1 to the St. Paul Boulevard Fire Association.*

By order of the Board of Fire Commissioners
St. Paul Boulevard Fire District
Igor Zubrzycki, Secretary / Treasurer
Dated: October 27, 2025.