

St. Paul Boulevard Fire District
Minutes of the 1233rd Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
December 30, 2024

The meeting was called to order at 5:00 PM by Chairperson Cooke

Attendance:

Chairperson Cooke, Commissioner Skelton, Commissioner Gartland, Commissioner Shafer, Commissioner Weaver, Administrator/Secretary Riley, Treasurer Zubrzycki, Deputy Treasurer Sienkiewicz, Chief Stavalone, Deputy Chief Line, Battalion Chief DeWitt, Commissioner Elect Wise, and District Clerk Ben Skelton.

Excused: None

Pledge: The pledge of allegiance was led by Commissioner Cooke.

Public Appearances: None

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:

The minutes of November 25, 2024, Commission Meeting have been distributed previously and are in the Board members' folders. Chairperson Cooke moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Cooke asked for a motion to approve the minutes. A motion was made by Commissioner Gartland and 2nd by Commissioner Shafer to approve the minutes of November 25, 2024. This motion was carried 5-0.

Correspondence and Petitions:

Incoming: None

Outgoing: None

Chief's Report:

Chief Stavalone reported on the following items:

- There were nineteen emergency responses since the last meeting.
- The Irondequoit Fire Departments are meeting with County Car 820 on the Terrorism response reporting.
- There will be a correspondence soon to the Board members on the recommended Acting Lieutenants for the year 2025.
- The Chief extended a Thank You to outgoing Commissioner Cooke for his outstanding service as Fire Commissioner for the last five years.
- The Chief requested an Executive Session at tonight's meeting for a personal matter.

Report of the Attorney: No Report.

Report of Secretary: (see Report of District Administrator)..

Communications & Information Technology: No Report.

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Apparatus, Equipment & Insurance: No Report.

Personnel: No Report.

Strategic and Long-Term Planning and Research: No Report.

Report of District Administrator:

- Postings for the December 10th, 2024, Fire District Election were posted on the St. Paul lawn sign, web site and the Town of Irondequoit bulletin board and web site. The legal notice was also published in the Fire District designated newspaper The Daily Record.
- The official results of the December 10th District Elections have been filed with the Irondequoit Town Clerk. John Wise was elected Fire Commissioner for a five-year term beginning on January 01, 2025. There was a total of one hundred and fifty-one ballots cast. The proposition for permission to sell Quint 150 was affirmative. A copy of the official results is filed with these minutes.
- Following the District Election on December 10th the following was the breakdown of the number of residents that appeared for voting between the hours of 1pm-5pm:
 1. 1pm-2pm = 19
 2. 2pm – 3pm = 6
 3. 3pm – 4pm = 24
 4. 4pm=5pm = 44

This equates to ninety-three out of one hundred and fifty total votes.

- The newly elected Fire Commissioner’s training workshop will be held at the Brighton Fire District on February 01, 2025, starting at 8am. Commissioner Wise has been registered to take this training.
- The legal and public announcement has been published and posted for the 2025 Organizational Meeting scheduled for Monday, January 6th, 2025, at 6pm.

Properties / Building Strategic Planning Items:

Commissioner Gartland reported on the following items.

- There was a problem with the Engine 152 overhead door. This was taken care of.
- Betlem was called to make a repair to the station boiler.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #23 and abstract #24 to be approved for payment (copy filed with these minutes).

The total expenses for the month were \$1,061,430.27. Notable expenses for this month to bring to the Board’s attention were \$599,206.00 to the NYS Retirement System, \$231,321.18 under Paychex payroll for the contractual vacation, \$8,000.00 to Bryx alerting system, \$5,140.40 for

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our U of R Fitness training, and \$4,590 to Walsh Duffield Insurance Agency for the enhanced cancer coverage.

The Treasurer also reviewed the income revenue for the month which totaled \$19,397.57 which included \$ 9,178.25 revenue from our CDs and \$8,867.47 for the interest earned from NYClass investments.

Commissioner Gartland request to “hold off” on paying the Town of Irondequoit for their recent services for further clarification on the charges.

Commissioner Skelton ask the Trrasurer if the cancer screening charge the Association members was properly billed to the Association. Igor said yes it was.

After a review of the abstracts by the Treasurer and with the Board’s review, a motion by Commissioner Cooke and seconded by Commissioner Gartland to approve the bills after proper auditing by the Board was carried 5-0.

Old Business

Treasurer Zubrzycki reported on the following:

- There have been problems with the converso over to the 20-year retirement for several of our members. Everything was filed properly from our end. Igor is working with the state to resolve this matter.
- Treasurer Zubrzycki reported that our Liability & Comp insurance policy has been renewed.
- Our annual audit will take place in March.
- He is continuing with 30-day CDs and is meeting about our 457 plan soon.

New Business: None

The entire Board and Officers extended a big Thank You to outgoing Commissioner Cooke for his outstanding service as Fire Commissioner for the last five years.

Executive Session:

Chairperson Cooke then moved the meeting to an Executive Session at the request of Chief Stavalone on a personnel matter. Commissioner Skelton also requested to meet with just the Board members about a matter as well. The Executive Session started at 5:24 pm. This Executive Session was terminated at 6:05 pm.

Adjournment:

There being no further business, the December 30, 2024, meeting was moved for adjournment by Commissioner Gartland and second by Commissioner Cooke at 6:09 pm. Motion was carried 5-0.

Respectfully submitted,
Edward J. Riley
District Secretary